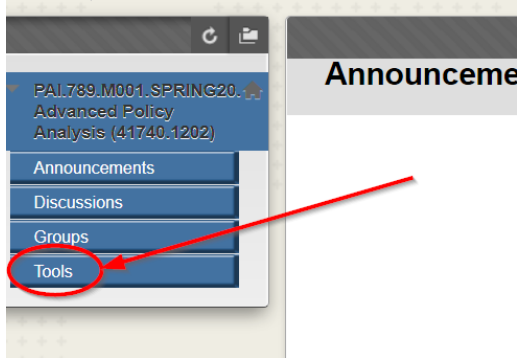


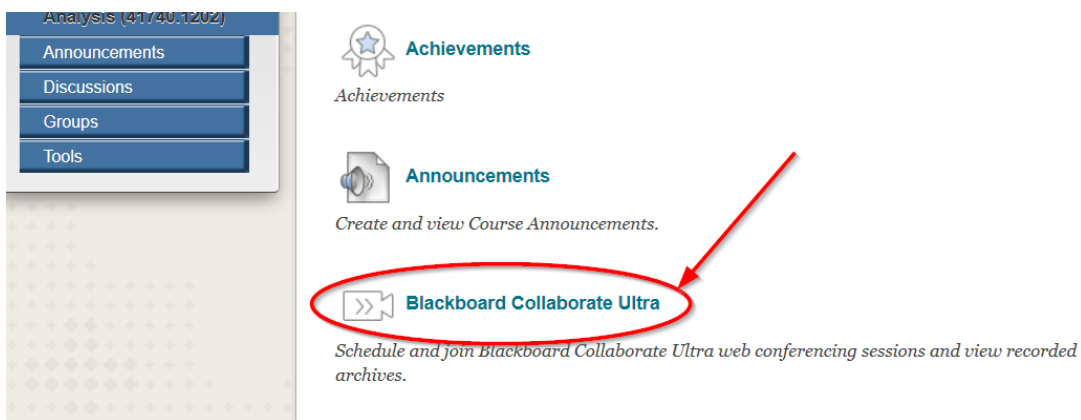
# Using Blackboard Collaborate Ultra Spring 2020

## 1 How to Join a Class Session

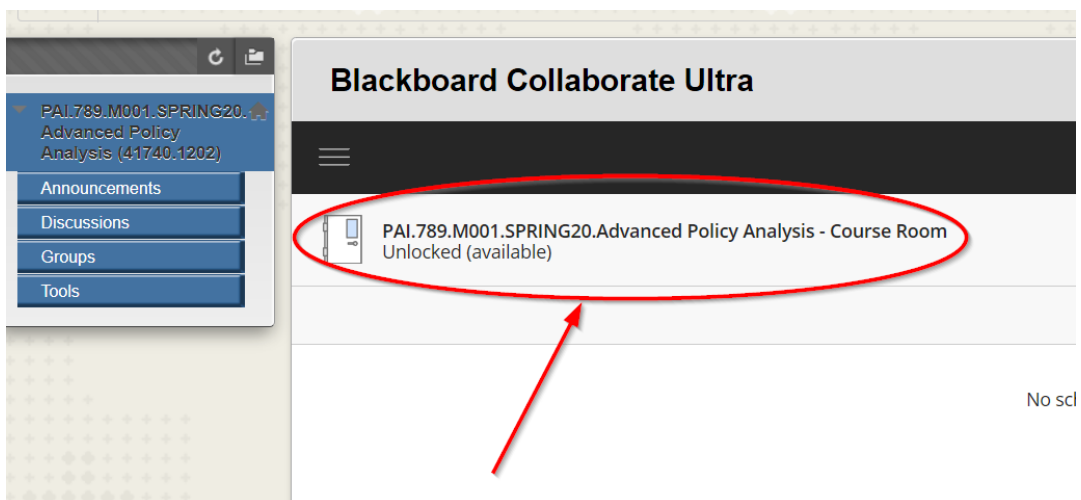
### 1.1 Open the tools menu



### 1.2 Select the Blackboard Collaborate Ultra link



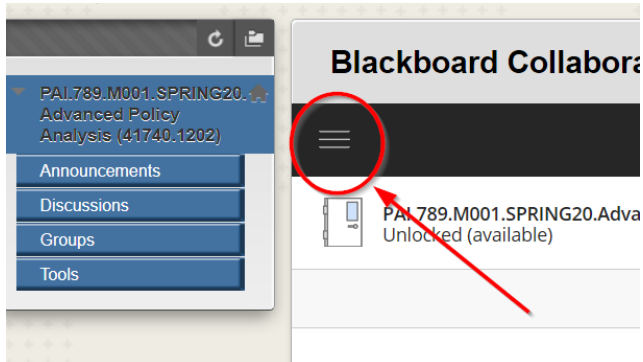
### 1.3 Click on the course room link and then choose join course room



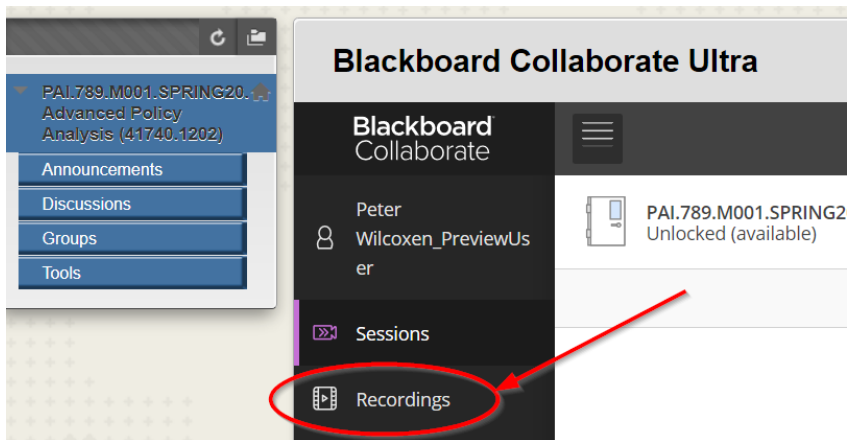
## 2 How to view a recorded class

Be aware that it may take a few minutes after the end of class for a new recording to appear in the list.

### 2.1 Go to Blackboard Collaborate Ultra and click on the menu icon



### 2.2 Then select recordings



### 2.3 Then pick the recording you'd like to view

