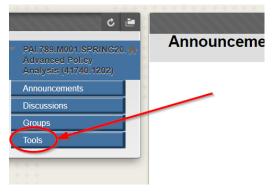
Using Blackboard Collaborate Ultra Spring 2020

1 How to Join a Class Session

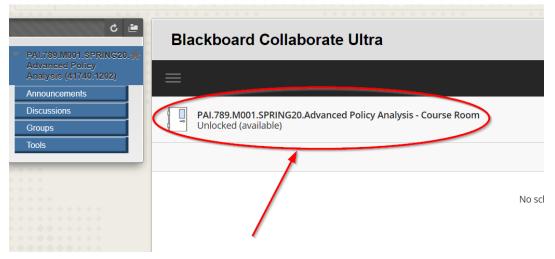
1.1 Open the tools menu



1.2 Select the Blackboard Collaborate Ultra link

Analysis (41740.1202)	
Announcements	Achievements
Discussions	Achievements
Groups	
Tools	Announcements
	Create and view Course Announcements.
	Blackboard Collaborate Ultra
	Schedule and join Blackboard Collaborate Ultra web conferencing sessions and view recorded
	archives.

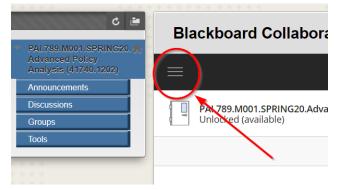
1.3 Click on the course room link and then choose join course room



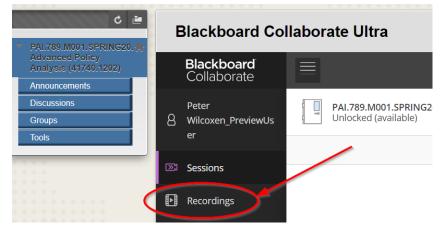
2 How to view a recorded class

Be aware that it may take a few minutes after the end of class for a new recording to appear in the list.

2.1 Go to Blackboard Collaborate Ultra and click on the menu icon



2.2 Then select recordings



2.3 Then pick the recording you'd like to view

